

ITB No. PEF/PROC/M&E/2019-20/05

**INVITATION TO BID NOTICE FOR PROCUREMENT OF PRINTED NCR PAPER
TRIPLICATE FORM BOOKLETS**

1. Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership.
2. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), Clause 38 (2) (a), "Single Stage - Two Envelope Bidding Procedure" are invited from registered bidders for procurement of Printed NCR Paper Triplicate Form Booklets.

Description	No. of Booklets	Bid Security (PkR)
Paper Quality: 52 gm imported NCR paper Paper Size: A4 Side: Single Printing: One Color Form Color: Three different colors for original, duplicate and triplicate forms. Serial Number: Must be punched on booklets. Same serial number on a set of original, duplicate and triplicate forms. Binding: Hard binding No. of Triplicate Sets in One Booklet: 50	=500/-	=10,000/-

3. Detailed specifications of the goods required and eligibility criteria are given in the relevant bidding document.
4. Bidding Document would be immediately available for purchase after the publication of this notice.
5. Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.
6. Interested eligible bidders may obtain bidding documents and further information from the office of Deputy Director (Procurement) only, on cash payment of Rs. 500/- (nonrefundable).
7. Sealed Bids must be delivered to the below office on or before **03:00 p.m.** on **August 16, 2019** and must be accompanied by **Bid Security according to above table** which is not exceeding five per cent of the price of procurement estimated by PEF in the form of CDR, Pay Order, Demand Draft, or Banker's Cheque from a Scheduled Bank of Pakistan.
8. **Bids will be opened in the presence of bidders' representatives who choose to attend at 03:30 p.m. in the Office of Punjab Education Foundation at 52-L, Gulberg III, Lahore, on the same date.**
9. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.
10. For obtaining any further information or clarifications, please contact the person named below:

**Director (HR and Admin)
Punjab Education Foundation
52-L, Gulberg III Lahore. Ph. # 042-99232781**