

INVITATION TO BID NOTICE FOR PROCUREMENT OF TRANSPORTATION SERVICES

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), Rule 38 (2) (a), "Single Stage - Two Envelope Bidding Procedure" are invited from registered bidders for hiring of Transportation Services for books distribution.

PEF provides free text books to the students studying in its partner schools every year. PEF gets these textbooks printed from Punjab Curriculum and Textbook Board (PCTB). The contractor will be required to provide the services of transportation of approximately 8.6 million books from 114 Quaid Azam Industrial Area Kot Lakhpat, Lahore to pre-determined 31 destinations in different districts of Punjab for a period of **one (01) year** as and when required.

The proposals should be submitted in line with the Bidding Document that can be purchased from the office of Deputy Director Procurement.

ELIGIBILITY CRITERIA

Eligible bidder is a bidder who:

1. Is registered with Tax Authorities for NTN and GSTN/ PSTN as per relevant laws in Pakistan (whichever is applicable);
2. Has submitted bid security of Rs.300,000/- in form of PO / CDR / DD / BC in favor of Punjab Education Foundation as per bid security Rule of Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), which states that a procuring agency may require the bidders to furnish a bid security not exceeding five per cent of the price of procurement as estimated by the Procuring Agency;
3. Has direct business experience of at least five (05) years (A copy of work order / contract / MOU, etc. signed with parties in each of last 5 years must be provided).
4. Has and owned / leased at-least 10 'Cargo Vehicles' with laden weight capacity of 18 tons or more.
5. Provides copies of audited financial statements of FY 2015-16 and 2016-17 depicting sound financial strength (minimum Rs.10 million turnover in a financial year). In case of non-availability of audited financial statements, copies of contracts/ work orders/ MOUs, etc. depicting Rs. 10 million turnovers per year shall be furnished.
6. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.
7. Does not apply in the capacity of joint venture. Further, sub-contractor will be strictly disallowed.
8. Has purchased bidding document from the office of Deputy Director Procurement only, on cash payment Rs. 500/- nonrefundable.

Note: Verifiable documentary proof for all above requirements is mandatory, noncompliance will lead to disqualification.

TERMS AND CONDITIONS

1. A pre-bid meeting will be conducted on **November 13, 2018 at 03:00 pm** in order to clarify the queries of the prospective bidders.
2. The proposals must reach the PEF office at the below mentioned address on or before **November 19, 2018 till 03:00 pm**.
3. Technical Proposals will be opened on the same day at **03:30 pm** in presence of bidders or their authorized representatives who wish to witness the tender opening.
4. After the technical evaluation, Financial Proposals of only technically qualified bidders shall be opened on a date and time which will be announced subsequently.
5. Bidding Document is available immediately after the publication of this Invitation to Bid notice.
6. Incomplete proposals shall be rejected. Late bid will not be accepted.
7. PEF reserves the right to reject all the bids submitted in response to this Invitation to Bid notice prior to acceptance.

**Director (HR and Admin),
Punjab Education Foundation, 29-A, Model Town, Lahore. Ph. # 042-99232774-5**