

INVITATION TO BID NOTICE FOR HIRING OF VEHICLE RENTAL SERVICES

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), Rule 38 (2) (a), "Single Stage - Two Envelope Bidding Procedure" are invited from registered bidders for hiring of Vehicle Rental Services as stated below:

Lot	Description		Requirement
A	High Roof with One Driver and One Labourer		90 days
B	Mini Truck with One Driver Plus Loading and Unloading	Lahore to Multan	02 Trips
		Multan to Lahore	02 Trips
		Lahore to Rawalpindi	01 Trip
		Rawalpindi to Lahore	01 Trip

Notes:

- i. Detailed specifications of required vehicles are mentioned in the relevant bidding document.
- ii. For Lot – A, bidders must have the capacity to provide 03 High Roofs at a time, each with one driver and one labourer.
- iii. For Lot – B, bidders must have the capacity to provide 03 Mini Trucks at a time, each with one driver and arrangement of loading and unloading.
- iv. Lot-wise aggregate lowest evaluated bidder will be awarded the contract for the specific lot in which its bid will be lowest.

The proposals should be submitted in line with the Bidding Document that can be purchased from the office of Deputy Director Procurement.

ELIGIBILITY CRITERIA

Eligible bidder is a bidder who:

1. Is registered with Tax Authorities for NTN and GSTN/ PSTN as per relevant laws in Pakistan;
2. Has submitted bid security of Rs.50,000/- for Lot – A and Rs.5,000/- for Lot – B in form of a PO / CDR / DD / BC in favor of Punjab Education Foundation as per bid security Rule of Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), which states that a procuring agency may require the bidders to furnish a bid security not exceeding five per cent of the price of procurement as estimated by the Procuring Agency;
3. Owns/ Leases at-least 5 'Cargo Vehicles' with carrying capacity of 900 kg or more verifiable by copies of registration books.
4. Does not apply in the capacity of joint venture;
5. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan;
6. Has purchased Bidding Document upon a formal request and cash payment of Rs.500/- (nonrefundable).

Note: Verifiable documentary proof for all above requirements is mandatory, noncompliance will lead to disqualification.

TERMS AND CONDITIONS

1. A pre-bid meeting will be conducted on **September 18, 2018 at 03:00 pm** in order to clarify the queries of the prospective bidders.
2. The proposals must reach the PEF office at the below mentioned address on or before **September 27, 2018 till 03:00 pm**.
3. Technical Proposals will be opened on the same day at **03:30 pm** in presence of bidders or their authorized representatives who wish to witness the tender opening.
4. After the technical evaluation, Financial Proposals of only technically qualified bidders shall be opened on a date and time which will be announced subsequently.
5. Bidding Document is available immediately after the publication of this Invitation to Bid notice.
6. Incomplete proposals shall be rejected. Late bid will not be accepted.
7. PEF reserves the right to reject all the proposals, submitted in response to this Invitation to Bid notice prior to acceptance.

Director (HR and Admin),

Punjab Education Foundation, 29-A, Model Town, Lahore. Ph. # 042-99232774-5