

Invitation to Bid Notice No. PEF/PROC/ADMN/2018-19/03
“TENDER FOR PROCUREMENT OF STATIONERY ITEMS”

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership.

Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (Amended till date of advertisement of this ITB notice), Clause 38 (2) (a), “Single Stage - Two Envelope Bidding Procedure” are invited from reputed and registered bidders for procurement of stationery items as per details mentioned in bidding document.

Note: Detailed specifications of the goods required are given in the relevant bidding document.

ELIGIBILITY CRITERIA

Eligible bidder is a bidder who:

1. Is registered with Tax Authorities for NTN and GSTN/ PSTN as per relevant laws in Pakistan;
2. Provides copies of audited financial statements/ work orders/ contracts/ MOUs, etc. of one financial year not before FY 2015-16 depicting turnover of Rs.3 million during one financial year.
3. Provides copies of five (05) work orders/ contracts/ MOUs/ satisfactory completion certificates, etc. showing supply of related items in Public Sector Departments.
4. Does not apply in the capacity of joint venture;
5. Has submitted Rs.100,000/- as the bid security in form of a PO/CDR/DD/BC in favor of Punjab Education Foundation as per bid security Rule of Punjab Procurement Rules 2014 (Amended till date of advertisement of the relevant ITB notice) which states that a procuring agency may require the bidders to furnish a bid security not exceeding five per cent of the price of procurement estimated by the Procuring Agency;
6. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan;
7. Has purchased Bidding Document from the office of Deputy Director (Procurement) only, on cash payment of Rs. 500/- (nonrefundable).

Note: Noncompliance of any term or condition mentioned in the relevant ITB Notice or Bidding Document shall also lead to disqualification.

TERMS AND CONDITIONS

1. A pre-bid meeting will be conducted at **03:00 pm** on **September 17, 2018** in order to clarify the queries of the prospective bidders.
2. The proposals must be submitted in the office of Deputy Director Procurement till **September 28, 2018** before **03:00 pm** at the below mentioned address.
3. Technical Proposals will be opened publically by a Committee at **03:30 pm** on the last day of submission of proposals in the presence of bidders or their authorized representatives who wish to witness the bid opening. After the Technical evaluation, Financial Proposals of only technically qualified bidders shall be opened on a date and time to be announced subsequently.
4. Bidding Document would be immediately available for purchase after the publication of this notice.
5. Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.

Director (HR and Admin),
Punjab Education Foundation
29A, Model Town, Lahore. Ph. # 042-99232774-75