

Invitation to Bid Notice No. PEF/PROC/FIN/2017-18/12
INVITATION TO BIDS FOR PROCUREMENT OF LABOR SERVICES

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership.

PEF requires proposals for the following two lots of services as tabulated below:

Service Lot	Activities	Description	Activity Frequency	No. of books	Weight in tons (Approx.)
Lot - A	Activity - 1	Labor for loading, off-loading (including sorting, merging and stacking) of books.	As and when required during one year	Minimum 10 million	4,000
	Activity - 2	Labor for distribution/ handing over of books at Lahore warehouse (including sorting, merging and stacking).	As and when required during one year	Minimum 1.0 million	400
Lot -B	N/a	Shifting of books from Guru Mangat Rd Gulberg III to 114, Industrial Area, Kot Lakhpat, Lahore.	One off activity	Approx. 1.6 million	670

ELIGIBILITY CRITERIA

Eligible bidder is a bidder who:

1. Is registered for National Tax (NTN) and General Sales Tax (GST)/ Punjab sales tax (PST) (if applicable).
2. Has an active bank account.
3. Has submitted bid security amounting Rs. 50,000 /- for Lot-A & Rs. 30,000 /- for Lot-B in form of a Pay Order/CDR/Demand Draft etc. in favor of Punjab Education Foundation as per bid security Rule of Punjab Procurement Rules 2014 (amended till date) which states that a procuring agency may require the bidders to furnish the bid security not exceeding five per cent of the estimated price of procurement;
4. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.
5. Does not apply in the capacity of joint venture.
6. Has purchased bidding document from the office of Deputy Director Procurement on cash payment Rs. 500/- nonrefundable.

Note: Verifiable documentary proof for all above requirements is mandatory, noncompliance shall lead to disqualification. Detailed Eligibility Criteria, Tender Scope and Terms & Conditions can be found in the Tender Document.

TERMS AND CONDITIONS

1. A pre-bid meeting will be conducted on **November 28, 2017 at 03:00 pm** in order to clarify the queries of the prospective bidder(s).
2. The proposals must reach the office of the under signed on or before **December 07, 2017 till 03:00 pm**.
3. Technical Proposals will be opened on the same day at **03:30 p.m.** in presence of Bidders or their authorized representatives who wish to witness the bid opening.
4. After the Technical evaluation, Financial Proposals of only technically responsive bidders shall be opened on a date/time which shall subsequently be informed to the technically responsive bidders.
5. Incomplete proposals shall be rejected. Late bid will not be accepted.
6. PEF reserves the right to reject all the proposals, submitted in response to this Invitation to Bid Notice prior to acceptance.
7. The bidding documents will be immediately available for purchase after the publication of this Invitation to Bid Notice.

DEPUTY DIRECTOR (Procurement)
Punjab Education Foundation,
29-A, Model Town, Lahore Ph. # 042-99232774-5