

INVITATION TO BID NO. PEF/PROC/FIN/2017-18/10
PRINTING AND DESIGNING OF ANNUAL REPORT 2017

Punjab Education Foundation (PEF) is an autonomous body established by the Government of Punjab for promotion of education through Public Private Partnership.

Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules - 2014 (Amended till date), Clause 38 (2) (a), "Single Stage - Two Envelope Bidding Procedure" are invited from interested bidders for the printing and designing of Annual Reports 2017. The proposals should be submitted in line with the Bid Document that can be purchased from the office of undersigned. Details of the job are as under:

Sr. No.	Item Description	Quantities	Bid Security
1	Printing of Annual Report	400	Rs.8,000/-
2	Designing	1 Job	

ELIGIBILITY CRITERIA

Eligible Bidder is a Bidder who:

1. Is an active tax payer of National Tax (NTN) and General Sales Tax (GST)/ Punjab Sales Tax (PST) (if applicable);
2. Has submitted bid security amounting to Rs.8, 000/- in form of a Pay Order / CDR / Demand Draft in favor of Punjab Education Foundation as per bid security clause of Punjab Procurement Rules-2014 (amended till date), which states that a procuring agency may require the bidders to furnish a bid security not exceeding five per cent of the estimated price of procurement;
3. Has relevant experience of at least (5) years of designing and printing; supported by a copy of work order/ contract for each year preferably of the last five years;
4. Has a specialized own in-house designing studio with a team of at-least five designers along with professional work stations. (CVs of Creative Director & Team must be provided by the Bidder). PEF may visit the business site of the bidders to verify the authenticity of the undertaking;
5. Provides audited financial statement of one year (not later than FY 2015-16) depicting sound financial strength having turnover of Rs. 5 million or copies of work order issued/contracts signed during the specified year to prove financial turnover of Rs. 5 million.
6. Does not apply in the capacity of Joint Venture;
7. Has purchased Bidding Document from the office of Deputy Director (Procurement) only, on cash payment of Rs. 500/- (nonrefundable).
8. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.

Note: Verifiable documentary proof for all above requirements is mandatory, noncompliance shall lead to disqualification. Detailed Eligibility Criteria, Bid Scope and Terms & Conditions can be found in the Bid Document. Non compliance of any term or condition mentioned in the relevant Bid Notice or Bid Document shall also lead to disqualification.

TERMS AND CONDITIONS

- A pre-bid meeting will be conducted at **11:00 am** on **18 October, 2017** in order to clarify the queries of the prospective bidder(s).
- The proposals must be submitted in the office of Deputy Director Procurement till **24 October, 2017** before **12:00 pm** at the below mentioned address.
- Technical Proposals will be opened publically by a Committee at **12:30 pm** on the last day of submission of proposals in the presence of Bidders or their authorized representatives who wish to witness the bid opening. After the Technical evaluation, Financial Proposal of only technically qualified companies shall be opened on a date and time to be announced subsequently
- Bidding Document would be immediately available for purchase after the publication of this notice.
- Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.

Punjab Education Foundation,
Director (HRM)
29-A, Model Town, Lahore.
Ph # 042-99232774-75