

INVITATION TO BID NO.PEF/PROC/COMM/2017-18/04

Printing and Designing of Department Newsletter “The Hope” And Envelopes

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership. Sealed Technical and Financial Proposals in accordance with Punjab Procurement Rules-2014 (amended till date), Clause 38 (2) (a), “Single Stage - Two Envelope Bidding Procedure” are invited for Printing & Designing of Department Newsletter “The Hope” And Envelopes, in quantities stated below.

Sr. No.	Item Description	Quantities	Bid Security
1	“The Hope” Newsletter	1000	Rs.5000/-
2	Envelopes	1000	
3	Designing	1 Job	

Note: Detailed technical specifications are given in the Bidding documents.

ELIGIBILITY CRITERIA

Eligible Bidder is a Bidder who:

- Is an active tax payer of National Tax (NTN) and General Sales Tax (GST)/ Punjab Sales Tax (PST) (if applicable);
 - Provides audited financial statements / copies of work orders / contracts signed in FY 2015-16 or 2014-15 depicting sound financial strength [minimum Rs.2 million in a financial year];
 - Has relevant experience of printing of Newsletter/ Magazine supported by at least five copies of contracts / work orders etc.
 - Does not apply in the capacity of Joint Venture;
 - Has submitted bid security of Rs.5000/- in form of a Pay Order/CDR/Demand Draft in favor of Punjab Education Foundation as per bid security clause of Punjab Procurement Rules 2014 (amended till date) which states that a procuring agency may require the bidders to furnish a bid security not exceeding five per cent of the estimated price of procurement;
 - Has purchased Bidding Document from the office of Deputy Director (Procurement) only, on cash payment of Rs. 500/- (nonrefundable).
 - Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.
- .Note:** Verifiable documentary proof for all above requirements is mandatory.

TERMS AND CONDITIONS

- A pre-bid meeting will be conducted at **11:00 am** on **August 04, 2017** in order to clarify the queries of the prospective bidder(s).
- The proposals must be submitted in the office of Deputy Director Procurement till **August 10, 2017** before **12:00 pm** at the below mentioned address.
- Technical Proposals will be opened publically by a Committee at **12:30 pm** on the last day of submission of proposals in the presence of Bidders or their authorized representatives who wish to witness the tender opening. After the Technical evaluation, Financial Proposal of only technically qualified bidders shall be opened on a date and time to be announced subsequently.
- Tender Document is available immediately after the publication of this Invitation to Bid.
- Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of bids or proposals.

**Punjab Education Foundation
Deputy Director (Procurement),
29A, Model Town, Lahore.
Ph # 042-99232774-75**